

Data Protection Policy

Of the European Railways Association

1. The European Railways Association, (The ERA) and its sections including but not limited to the Alte Zeit Gruppe (AZG) and Iberian Section, is established with the objectives laid out in its constitution, and is a “data controller” within the UK.

2. The personal information referred to in this Policy will include name, Address, e-mail address, home and/or mobile phone numbers, areas of interest, date of joining, membership expiry date and such other information as may be necessary for the effective management of the legitimate interests of The ERA. No data relating to gender or ethnicity will be collected. As all data is primarily held electronically, any person wishing to verify the information held by The ERA may apply to the Website and Magazine Editor who controls and maintains our record keeping. (editor@eurorail.org.uk).

3. The ERA collects and holds personal information about:

- A. All members of The ERA including every person taking out a membership subscription
- b. Others who assist by providing services or articles to The ERA.
- c. Organisations which have legitimate links with The ERA (e.g. other associated Societies).
- d. Traders, layout builders and others who come in contact with the ERA in respect of any events promoted or organised by the ERA and its associates under a, b or c above
- e. Any other person who contacts the ERA for any reason.

4. This information is used solely to facilitate administration and services of The ERA. The information is primarily held on the personal computer of The Editor and on the server of the Webmaster. The Exhibition Manager, Membership Secretary (If he or she is not also the Website Editor) and the Treasurer also have access to this information. Other Committee members of the ERA have access to some information passed to them by the aforementioned individuals in order to enable them to carry out their function as officers of the Association. No personal data would be passed to any third party without that individual person’s express permission.

5. A sub-set of the information containing the minimum amount of data necessary to allow members working on behalf of The Committee to contact members for membership renewal or other legitimate purposes. A Sub-set of the information (e.g. contact details) may also be passed to a member assuming the role as an Area Group Co-ordinator.

The contact details of the ERA Data Controller and other ERA officials allocated to fulfil particular roles are published in ERA magazines Eurorail and Zeitung at least four times a year and within the Members’ area of the ERA website.

6. The ERA may retain historical archives for example, but not limited to, records of meetings, former committees and statistical information of resignations or other actions.

7. Archives are also kept of every magazine and publication produced by the ERA, and formerly by the AZG, the Iberian Railway Group and in future for any other Society or Association that chooses to join or become associated with the ERA.

8. Zeitung and Eurorail Magazine can be used to identify persons who have had articles published as members of The ERA, AZG, the Iberian Group or any other associated group.